

**GOVT. OF ASSAM  
TRANSPORT DEPARTMENT**

---

**ORDERS BY THE GOVERNOR OF ASSAM  
NOTIFICATION**

**No.TMV/E-333333/12** : Whereas digitisation of old Driving Licenses (DLs) and Registration Certificates (RCs) of the State which are still present in manual paper-based format and to update their data in SARATHI & VAHAN software is required for :-

- A. Availing various online transport services by the vehicle owners without visiting DTO offices.
- B. Better enforcement of the provisions of MV Act & Rules and identification of repeated offenders.
- C. Easy search of various records related to vehicles / Driving Licenses.

Therefore, the Governor of Assam is pleased to notify the following, for giving a one-time opportunity to the vehicle owners and driving license holders to digitise their DL/RC:

1. All manual paper-based RCs and DLs shall be mandatorily digitised by Vehicles Owners/Driving License Holders within a period of 3 (three) months w.e.f 1<sup>st</sup> August 2023.
2. All manual Paper based Driving Licenses, not digitised within the given period of three months, shall become invalid. Driving under such invalid DL will attract penal action as per the provisions of MV Act and Rules.
3. All manual Paper based Registration Certificates of vehicles, not digitised within the given period of three months, shall become invalid. Such vehicles will be deemed to be not validly registered and will be liable to be seized by the enforcement agencies as per the provisions of MV Act and Rules.
4. After given period, driving with such Non-digitised DLs/RCs shall attract penal action as per the provision of the MV Act & Rules etc.

**Standard Operating Procedure:**

1. Citizens can apply for backlog data entry from their home in online mode at [www.parivahan.gov.in](http://www.parivahan.gov.in) or from any of the nearest CSCs within these 3 (three) months only w.e.f 1<sup>st</sup> August 2023 with Aadhar based authentication and uploading the copy of original manual DL/RC.

1/225418/2023

2. While entering the backlog data, applicant to select the concerned Licensing & Registering authority of Assam, who issued the said DL/RC.
3. NIC to prepare required module/option in Vahan and Sarathi wherein citizens can fill the backlog data-entry form in online mode.
4. These filled up backlog data entry form shall be reflected at the concerned Licensing/ Registering Authority for verification who maintain the manual DLs/RCs documents.
5. NIC to make provisions in the software to ensure that forms filled up in all respect only can be submitted to the concerned Licensing/Registering Authority.
6. Licensing/Registering Authority which issued the manual DLs/RCs shall verify the data inserted by the applicants with the manual registers available at their office within 3 working days.
7. If data inserted by applicant is found mismatched or not tallying with the office register, the online form shall be reverted to the applicant with specific note to submit the required details as per office record. NIC to make provision for delivery of message to the applicant notifying them about the revert and short fall.
8. All duly filled and completed form should be verified & approved by the concerned DTO within 4 days.
9. After DTO's approval, the digitised data should to be available in SARATHI / VAHAN as applicable.
10. Exemption is given for this period (three months), of the requirement of the approval from State Admin, for backlog data entry of RCs.
11. After digitisation of data, all DL holders to apply online immediately for renewal of DLs if required.
12. At the time of digitization of RCs, Vehicle Owners to check and make all required vehicular documents like Registration Certificate, Fitness Certificate, Pollution under control certificate etc., as applicable, up-to-date and valid, by making online payment of tax, fees, fine etc as applicable.

The order comes into force with effect from 1<sup>st</sup> August 2023.

**Signed by Adil Khan**

**Date: 19-07-2023 17:44:29**

Secretary to the Govt. of Assam

Transport Department

**Memo. No. TMV/E-333333/12-A**

Copy to :-

I/225418/2023

1. P.P.S. to the Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. Secretary, Coordination to Chief Secretary, Assam for kind information.
3. The Commissioner of Transport, Assam for kind information and necessary action
4. The State Informatics Officer, NIC, Assam State Unit, Dispur for kind information and necessary action
5. The Deputy Commissioner (All) for kind information and necessary action
6. The Superintendent of Police (All) for kind information and necessary action
7. The District Transport Officer (All) for information and necessary action
8. P.S. to the Minister, TransportDepartment for kind appraisal of Hon'ble Minister
9. Sri Gyan Doley, Assistant Vice President, CSC SPV, Assam for information
10. The DIPR, Assam for giving wide publicity.

By order etc.,

**Signed by Hanif Noorani**

**Date: 19-07-2023 19:14:34**

Joint Secretary to the Govt. of Assam  
Transport Department